



# SCHOOL SUPERINTENDENT



**Thomas Tyree,  
Superintendent**

To accurately record the County school districts and education service programs' financial activity on a timely basis and to report this activity in such a manner that users of the reports will be able to determine where the applicable district has been, where it is currently and where it is going.

## MAJOR FUNCTIONS

The Superintendent sets school district tax rates and assists in all school board elections. The office provides teacher certification and home schooling services. Alternate education programs to youth at-risk in Yuma County are administered.

### Financial Support:

Responsible for processing payments to vendors, issuing warrants for school related expenses and distributing expense / budget reports. Employees prepare payroll and issue warrants including taxes and withholdings, and file all applicable quarterly and annual payroll reports. They also review general ledger accounts, allocate and post revenues and expenditures. They assist in preparing and posting journal entries, preparing financial statements and reconciling the cash balance of the County Treasurer and the school districts.

### Educational Service Agency:

This is an administrative function that oversees the East County school districts' consortium, as well as, the State Administered Migrant program and the Title II Improving Teacher Quality initiatives involving all school districts in Yuma County. This also provides financial services for the educational programs at the County's Juvenile and Adult Detention Centers.

## 2013-2018 OBJECTIVES

**PATP-** By 2018, identify at least one additional funding source to efficiently promote and enhance education through the use of technology.

- ✓ 25% of funding sources identified to efficiently promote and enhance education through the use of technology.

**PATP-** By 2014, complete 100% of strategies to establish a Joint Technical Education District (JTED) in Yuma County.

- ✓ 100% strategies completed to establish a Joint Technical Education District (JTED) in Yuma County.

**PATP-** By 2018, obtain funding to offer three education programs by October of each year.

- ✓ 3 programs offered.

Strategic Plan: [www.yumacountyaz.gov/strategicplan](http://www.yumacountyaz.gov/strategicplan)



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## PERFORMANCE REPORTING

### Performance Measures Actuals & Benchmark-School Superintendent

The following measures are departmental priorities identified in the County-Wide Strategic Plan:

Departmental Goal:	Target/Benchmark				
	FY2014	FY2015	FY2016	FY2017	FY2018
To promote and enhance education.					
# of funding sources.	25%	50%	75%	90%	100%
To provide various educational programs in Yuma County.					
% of strategies completed.	100%	100%	100%	100%	100%
# of programs offered.	3	3	3	3	3

### Significant

### Accomplishment:

✓ All School District's vouchers were processed on time. The Districts' revenues were also allocated on time.

## AUTHORIZED FULL TIME EQUIVALENT

Authorized Positions by Major Function				
	2012-13	2013-14	2014-15	2015-16
Superintendent	1.00	1.00	1.00	1.00
Financial Support	3.80	3.80	3.80	3.80
Educational Service Agency	0.20	0.20	0.20	0.20
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

There is no change in staffing levels for fiscal year 2015-16.

The School Superintendent is an elected official. All of the other employees are regular County employees. Grant funds are not typically available for functions performed by the School Superintendent's office.

## 2016 ANNUAL BUDGET

**Revenue:** General Fund support is at the level needed for General Fund Expenditures. The net decrease in Special Revenue is primarily due to a projected reduction in Federal Grants and County Equalization Assistance funding.

**Personnel:** The net decrease is primarily the result of reductions to the personnel budget in the School Grants Fund.

**Supplies and Services:** The net decrease is primarily the result of a reduction in the Office Supplies line item in the School Grants Fund.

**Capital Outlay:** There is no Capital Outlay budgeted this fiscal year.

School Superintendent	Actual 2012-13	Actual 2013-14	Budget 2014-15	Estimate 2014-15	Budget 2015-16	% Change
<b>Sources</b>						
General Revenue	\$ 363,930	\$ 383,408	\$ 387,752	\$ 387,105	\$ 394,757	1.81%
Special Revenue	797,783	724,694	826,300	483,885	483,885	-41.44%
Balance Forward	695,870	682,198	707,198	590,846	590,846	-16.45%
<b>Total Sources</b>	<b>\$ 1,857,583</b>	<b>\$ 1,790,300</b>	<b>\$ 1,921,250</b>	<b>\$ 1,461,836</b>	<b>\$ 1,469,488</b>	<b>-23.51%</b>
<b>Uses</b>						
Personnel	643,802	628,279	475,601	409,045	415,168	-12.71%
Supplies & Services	163,248	157,912	738,451	461,945	463,474	-37.24%
Capital Outlay	-	-	-	-	-	N/A
Debt Service	-	-	-	-	-	N/A
Reserves & Contingencies	-	-	707,198	-	590,846	-16.45%
<b>Total Uses</b>	<b>\$ 807,050</b>	<b>\$ 786,191</b>	<b>\$ 1,921,250</b>	<b>\$ 870,990</b>	<b>\$ 1,469,488</b>	<b>-23.51%</b>
<b>Other Sources &amp; Uses</b>						
Transfers In	-	-	-	-	-	N/A
Transfers Out	(368,335)	(413,263)	-	-	-	N/A
<b>Total Other Sources &amp; Uses</b>	<b>\$ (368,335)</b>	<b>\$ (413,263)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
Other Restricted	\$ 682,198	\$ 590,846	\$ -	\$ 590,846	\$ -	N/A